



RETURNED AND SERVICES LEAGUE OF AUSTRALIA
AUSTRALIAN CAPITAL TERRITORY BRANCH ^{INC}

ABN 61 268 362 646

MEMBERSHIP APPLICATION FORM

Sub Branch joining: No:

Membership Type: Service Affiliate

Title: Mr Mrs Ms Other Rank

Given Names:

Surname:

Hons/Awards/Decorations (optional):

Male: Female Date of Birth:

Address:

Suburb: Postcode: State/Country:

Telephone: Work: Home: Mobile:

Email: Occupation (optional):

Next of Kin (optional):

NOK contact details (optional):

Date first joined (optional): Date rejoined (optional):

Preferred means to receive promotional material: No thanks Mail Phone Email

SERVICE DETAILS

Australian Defence Force: Allied Armed Forces (specify)

Army: Navy: Air Force: Merchant Navy: Police UN Other:

Service Number: Current/Discharged Rank:

Units/Ships: Branch of Service:

Enlistment date: Discharge date:

Operational deployments (if any):

Permanent Forces: Reserve Forces: DVA Number (optional):

Declaration and Agreement:

I declare that:

1. The information provided is true and correct; and
2. I agree to uphold the Constitution of the League and its By-Laws

Privacy Statement

Without your specific permission in writing we will not use any of the information you have provided other than to record you as a member or communicate with you as a member of the League.

Signature of applicant

Date

Membership fee of \$ is enclosed

Tick here if you do NOT wish to receive information and membership offers

OFFICE USE ONLY

Member Name **No**

Details verified and accepted by Sub-Branch **Payment received:** \$

Authorised Name:

Application approval:

Signature:

Date

Temporary Membership No: **Badge Number** **Date Card Issued:**

TRANSFERS ONLY

Transferring Member: Current Sub-Branch

State Branch No (if available): **RSL Badge Number (if available):**

State Sec Authorisation: **Date:**

WODEN VALLEY RSL SUB-BRANCH INC



PERSONAL DATA FORM

This form is intended to allow you to update and correct the information the Sub-Branch holds about you. The information that we hold will be strictly in accordance with the Sub-Branch's policy on privacy (copy attached).

You are asked to complete the forms and return it to the Sub-Branch, Woden Valley RSL Sub-Branch, PO Box 1637, Woden, ACT, 2606. If you have any questions, please contact the office on (02)6285 1931 and a member of the Board of Management will contact you to discuss the problem.

Honours and Awards: List any honours, campaign medals or other awards to which you are entitled.

Anything else you wish us to know about you:

Retirement/Current Rank:		RSL Funeral Tribute?	Yes / No
DVA Card Type		Marital Status	
Pension:			
Volunteering: Are you interested in Volunteering for the Woden Valley RSL? (e.g. Hospital Visiting/Xmas Hamper delivery/Badge and Poppy Sales)			Yes / No

**I authorise use of this information in accordance with Woden Valley RSL Sub-Branch Privacy Policy

Name:..... Signed: Date:

WODEN VALLEY RSL OFFICE USE ONLY:			
RSL History: Date and place first joined RSL:			
Date Joined Woden Valley RSL Sub-Branch:		Badge No	
Other Sub-Branches belonged to:			

The RETURNED & SERVICES LEAGUE of AUSTRALIA
WODEN VALLEY SUB-BRANCH Inc.

PRIVACY POLICY

Privacy Policy

Woden Valley Sub-Branch is committed to the National Privacy Principles (NPPs) contained in the Privacy Act 1988, which govern the way personal information is collected, used, disclosed and secured. In providing our services to members and others we require to obtain certain information from you. This information is used to enable us to meet our obligations and to communicate effectively with you. We take all reasonable steps to secure personal information. The Sub-Branch will not use personal information for any purpose that is not related to the services that the Sub-Branch provides, unless the individual provides his/her consent or it comes within an exception under the Privacy Act.

No personal information will be disclosed to a third party without the individual's consent, whether express or implied. Any such disclosure will be in accordance with the Act.

How Do We Gather Information From You

We gather information by:

- Asking you to fill in proforma
- Personal interview.
- Telephone request.

How Do We Use The Information We Gather

We collect information to:

- Check your identity and eligibility for membership.
- Set up a data base on membership status.
- Communicate with you; to inform you of upcoming events, advise of available services and to forward correspondence.
- Process any application for services provided by us.
- Provide those eligible with requested services.
- Assist strategic planning and extend our range of suitable services.
- Investigate and resolve complaints.
- Comply with legislative requirements

How Is Personal Information Held

Personal information is held on the computer located in the Sub-Branch Office. Some paper records are locked in a filing cabinet.

Access to an Individual's Personal Information

Individuals have a right to view the information that is held on them by the Sub-Branch and to have it corrected. To achieve this they should contact the Sub-Branch Office and make an appointment to do so.

An Individual's Complaints

If an Individual has any questions about his/her rights or obligations, or would like to make a complaint, he/she can contact the Sub-Branch Privacy Contact Officer, Deputy President Peter Collas (6285 1931). The complaint will be investigated thoroughly and appropriate action will be taken. If the individual is not satisfied with the investigation, he/she can make a complaint to the Privacy Commissioner (1300 363 992).